

LICENSING SUB-COMMITTEE

MINUTES OF MEETING HELD ON TUESDAY 28 NOVEMBER 2023

Present: Cllrs Jon Andrews, Emma Parker and Brian Heatley and Brian Heatley.

Officers present (for all or part of the meeting):

Elaine Tibble (Senior Democratic Services Officer), Lara Atree (Senior Lawyer - Regulatory), Roy Keepax (Senior Licensing Officer), Aileen Powell (Licencing Team Leader), Kathryn Miller (Senior Licensing Officer), Hannah Massey (Lawyer - Regulatory) and John Miles (Democratic Services Officer)

121. Election of Chairman and Statement for the Procedure of the Meeting

Proposed by Cllr Jon Andrews, seconded by Cllr Brian Heatley.

Decision: that Cllr Emma Parker be elected as chairman for the duration of the meeting.

122. Apologies

Apologies for absence were received from Cllrs Sarah Williams, Paul Harrison, and Kate Wheller, substituted by Cllrs Brian Heatley and Jon Andrews.

123. Declarations of Interest

No declarations of disclosable pecuniary interests were made at the meeting.

124. Urgent items

There were no urgent items.

125. Exempt Business

Proposed by Cllr Jon Andrews, seconded by Cllr Brian Heatley

Decision

That the press and the public be excluded for the following item(s) in view of the likely disclosure of exempt information within the meaning of paragraph 3 of schedule 12 A to the Local Government Act 1972 (as amended).

126. **Taxi Driver Application**

The sub-committee considered a report to determine whether the Applicant remained a fit and proper person to hold a Hackney Carriage Driver's Licence after offences were revealed on the 6 monthly DBS check.

The Licensing Team Leader presented her report.

The Applicant was subsequently invited to put their case forward and all parties were given the opportunity to ask questions of each other and to sum up.

The sub-committee retired to make its decision.

Decision: To REVOKE the Hackney Carriage Driver's Licence.

127. **Taxi Driver Application**

The sub-committee considered a report to determine whether the Applicant remained a fit and proper person to hold a Hackney Carriage Driver's Licence after offences were revealed on the DVLA Licence Summary check.

The Senior Licensing Officer presented her report.

The Applicant was subsequently invited to put their case forward and all parties were given the opportunity to ask questions of each other and to sum up.

The sub-committee retired to make its decision.

Decision: To REFUSE the Hackney Carriage Driver's Licence.

128. **Taxi Driver Application**

The sub-committee considered a report to determine whether the Applicant was a fit and proper person to hold a Private Hire Driver's Licence after offences were revealed on the DVLA Licence Summary Check and the DBS check.

The Senior Licensing Officer presented his report.

The Applicant was subsequently invited to put their case forward and all parties were given the opportunity to ask questions of each other and to sum up.

The sub-committee retired to make its decision.

Decision: To GRANT the application for a Private Hire Driver's Licence.

129. **Non-Compliance with DBS Check**

The Licensing Team Leader introduced the report.

A number of drivers had failed to respond to repeated requests to do a six-monthly DBS Check as required by the Taxi Licensing Policy adopted in April 2022.

Decision: to suspend the licences of those drivers with immediate effect, who had not responded to repeated requests to do a DBS Check.

Duration of meeting: 11.00 am - 1.45 pm

Chairman

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